

Swampscott **Cultural Council**
12/13/15
Minutes

In attendance:

Sara Ewing, Secretary (acting as chair in absence of Rick Jakious, who was not able to attend)

Philip Alexander Bereaud

Catherine Estevarena

Beth Belliro

Shayne Spaulding (acting as secretary because Sara was chairing meeting)

1. Review of Grant applications

The council was not able to complete review of the applications in the initial meeting on December 9, 2015, so a second meeting was scheduled on December 13, 2015. Notice of the second meeting was posted on December 10, giving the required 48 hours notice to the public.

The Council resumed the conversation about funding decisions. There was a total of 12 applicants requesting a total of \$6765 in funding. The council has \$4,600 in funding to disburse this year.

Ten applicants were awarded funding and two applicants were denied funding with plans for disbursement of the \$4600 available. Denial letters will be sent out immediately and approval letters will be sent out 15 days after denial letters have been sent.

2. Improving the grants program

There was discussion about how the grant program might be improved in future years. This includes revising the guidelines to reflect the priorities of the council and undertaking a more active outreach and marketing effort to recruit local artists and residents to apply for funding. To improve outreach, the council unanimously votes to elect Catherine as publicist for the program.

The council will schedule a meeting in January to discuss plans for marketing, the grant review guidelines and the possibility of setting up Local Council Organization for the summer concert series. This meeting is tentatively scheduled for **January 11 at 8 pm**. We will try to secure the room at the police station to allow for a longer meeting.

3. Adjourn